Instructions for
On-Site Oral Presenter
2026 IEEE NSS MIC RTSD, Granada, Spain

Quick Guideline

What you need to prepare and provide in advance of the conference

Slide presentation	as PowerPoint (*. pptx) or PDF (*.pdf) file, ratio 16:9, landscape layout
Submission Deadline	72 h before your session starts (*.pptx-file or *.pdf-file)
Submission Link	https://www.eventclass.org/contxt_ieee2026/
Registration	The registration for the conference is mandatory.
Where	The presentation schedule can change, and we kindly ask you to double check the room, session, and the time slot your talk is supposed to be held in the Online-Program
Be on time	Presenting authors are expected to be present at their session the entire time. Please join the session room at least 10 minutes before your session starts.
Upload available from	October 26, 2026

Please read through our detailed instructions before creating the presentation.

1.1 General

Presentations will be available for download as PDF to registered participants only. Uploaded PowerPoint presentations will be converted into PDF format. Multimedia components such as animations will likely be lost. However, we record all sessions and add them later as session videos in the online program for a short period of time for viewing. Video presentations are protected from download, and from access via unknown domains; they can only be accessed from the secure conference platform. Slides can be downloaded starting Monday, November 9, 2026, until early / mid of December 2026. The recorded video of your presentation is visible from 24 hours after your session until early / mid of December 2026.

1.2 Preparation of your presentation

Slides presentation

Please prepare your talk as PowerPoint or as PDF slides. The presentations must be in English. Your presentation should be prepared in 16:9 aspect ratio and it should not exceed the size of 50 MB. PowerPoint provides built-in tools to convert your PowerPoint file into a PDF.

Your slide presentation should meet the following criteria:

Format	as PowerPoint (*. pptx) or PDF (*.pdf) file, ratio 16:9, landscape layout
Size	maximum 50 MB
File format	*.pptx or *.pdf

1.3 Submission of your presentation (slides and video)

The deadline for the upload of your digital presentations is 72 hours before the start of your session.

Please submit your presentation electronically.

Please log in to the Conference System with the login used when submitting your contribution at https://www.eventclass.org/contxt_ieee2026/. The upload for poster and video presentations will be **activated on October 26, 2026**

After you have logged in, the "Upload" link in the menu bar will take you to the upload form of your contribution. The upload process is self-explanatory. If you want to change a previously uploaded file, please repeat the upload with an updated file version. The newer file replaces the existing version. If the upload fails for any reason, please send us your file(s) via WeTransfer (https://wetransfer.com/). In doing so, address/send your transfer to abstract@eventclass.org and leave a note in the comments field with your name, email address and title of your contribution so that we can match your presentation(s).

In very special cases **(ONLY)**, you may upload your presentation(s) on-site (Computer Room) but no later than 24 hours before the beginning of your session. Please bring a copy of your slides on an USB stick to Granada. Just in case something goes wrong with the upload.

1.4 Presenting your talk on-site

Be on time. Presenting authors are expected to be present at their session the entire time. Please join the session room **at least 10 min before** your session starts.

Each oral talk (with the exception of plenary talks) is allocated **15 minutes: 12 minutes of presentation time followed by 3 minutes of questions & answers**. Please prepare your presentation accordingly to strictly adhere to these time limits.

Each session room will be set up with a projector, a microphone, and a laser pointer. A presentation laptop will be provided in the session room – no personal laptops are permitted. The files **must be uploaded by the time listed above**; no other means can be used. If you have any problems, please contact the staff in the computer room well in advance.

1.5 Conference Records (Publishing)

This year the submitted abstracts will be published in IEEE Xplore and will serve as the Conference Record.

The prerequisite for publication of your contribution in the Conference Record is that you have given your presentation either on-site or virtually. Presentations that have not been given will be excluded from publication.

In addition, presenters are encouraged to submit the full papers to relevant IEEE journals such as Transactions on Nuclear Science (TNS), Transactions on Radiation and Plasma Medical Sciences (TRPMS), or Transactions on Medical Imaging (TMI). Since only abstracts will be copyrighted for the conference record, there will be fewer constraints on copyrighted materials for these subsequent full paper submissions to our journals (i.e., TNS, TRPMS, and TMI) or any other journals.

1.6 Additional Information and Contact

The full program is available on the conference web site at
http://www.eventclass.org/contxt_ieee2026/online-program

Additional information on Registration, Short Courses and Special Events is also available at the conference website: https://nssmic.ieee.org/2026/.

You may find more information on the conference website or in the conference system under “Documents”.

If you have any further questions, please feel free to contact us by email
nssmicrtsd2026@ieee.org

We look forward to seeing you at our NSS MIC RTSD conference!

Sincerely, 2026 IEEE NSS MIC RTSD Conference Committee